

THE CONSTITUTION and BYLAWS
of
WINNIPEG RADIO CONTROL CLUB

ARTICLE I Name and Purpose

(A) Name

The name of the club shall be "Winnipeg Radio Control Club" (Herein referred to as W.R.C.C. or the Club).

(B) Purpose

- 1 To be a democratic, non-sectarian, non-political, non-profit limited liability organization;
- 2 To bring about and foster a spirit of unity, comradeship and clean sportsmanship amongst members;
- 3 To promote legitimate sporting events, trials, contests, social activities, etc. as deemed advisable by executive committee;
- 4 To co-operate with other clubs having similar interests and conform with the policies and regulations of the National Governing Body;
- 5 To be a chartered club of the Model Aeronautics Association of Canada.

ARTICLE II Membership and Dues

(A) Eligibility

All persons shall be eligible for membership in the Club. Members are to be of good character, responsible, willing to uphold the purposes of the Club, and agree to abide by its constitution, rules and regulations.

(B) There shall be three classes of membership:

- 1 Regular membership, eighteen years of age as of January 1;
- 2 Junior membership, under eighteen years of age as of January 1;
- 3 Honorary membership, awarded specially by the Club in recognition of outstanding contributions to the sport or the Club.

(C) Privileges

- 1 Regular members may attend meetings, vote, compete and hold office.
- 2 Junior members have all the privileges of the regular members except that they may not vote or hold office.
- 3 Honorary members have all the rights and privileges of regular members.

All memberships are non-transferable.

(D) Application for Membership

The applicants, in completing the application form, signify that they agree to all conditions of membership upon payment of dues. Junior applicants shall have their applications co-signed by their guardians.

(E) Annual Dues

Dues shall be established annually and shall be due and payable on or before January 1. An additional charge may be levied for late payment.

(F) Disciplinary Procedures

If, in the opinion of the Executive any member be guilty of conduct which is detrimental to the character or interest of the Club, or has willfully infringed the Constitution or any of the by-laws, rules or regulations of the Club, the Executive may by notice specifying the nature of the offence charged against him/her, and of

the time and place at which he/she is requested to appear, and if he/she thereupon neglects to appear, pursuant to such request and notice, or if he/she having so appeared, fails to satisfy the Executive of his/her innocence of the offence charged, the Executive may, by vote of a three-quarter majority of its members voting therefore, suspend or expel such member from the privileges of the Club. The suspension or expulsion shall be effective on the day on which such member is informed by the committee of their decision.

Any member who shall resign or be expelled from the Club shall cease to be a member thereof, and shall forfeit all right to or claim upon its property or effects.

ARTICLE III Meetings

(A) Order of Business

The meeting will be called to order and the Vice-President will announce whether or not a quorum is present. A quorum at all general, annual or special meetings of the Club shall be a minimum of ten percent of the membership and not less than fifteen members. If a quorum is not present, record that fact in the minutes and no further business will be conducted, except for the entertainment.

If a quorum is present, proceed with the following items;

- Minutes of previous meeting.
- Introduction of any new member(s).
- Statement of finance and presentation of accounts.
- Correspondence and action.
- Unfinished business.
- Committee reports.
- Notice of motions, if any.
- New business.
- Adjournment.
- Entertainments, or other.

(B) Annual General Meeting

The Annual General Meeting (AGM) shall be conducted during the fall term prior to the end of the calendar year and shall include the election of officers for the following year, which order of business shall follow committee reports.

(C) Meetings

At least six meetings shall be held annually with notice to the membership at least four days prior to the meeting.

(D) Executive Meetings

Shall be held at the call of the President to transact business of the Club. The quorum shall be three.

(E) Emergency Meetings

An emergency meeting may be called by written or e-mail notice signed by any member of the Executive or any group of ten or more members. Such notice, setting out the purpose of the meeting, shall be delivered to all members at least 48 hours prior to the time of the meeting. Business shall be restricted to the purpose given in the notice.

(F) Voting

All motions, except those pertaining to the Constitution, will be governed by a simple majority vote. Voting may be done by a show of hands, roll call or ballot, as decided by the President.

ARTICLE IV Officers and Duties

(A) Elected Officers

The following officers shall be elected at the Annual General Meeting : President, Vice President, Secretary and Treasurer.

(B) Executive Committee

- 1 This committee shall consist of the elected officers, together with the immediate past president.
- 2 Three members of the current year's executive shall be appointed as signing officers for Club business. All Club cheques and contracts must be signed by two of these officers.

C) President

The President shall:

- 1 call and conduct meetings of the membership,
- 2 appoint committees, with the Chairperson as may be required,
- 3 act as Chief Executive and Supervisor of Club affairs,
- 4 have the deciding vote in case of a tie,
- 5 approve correspondence and minutes of meetings,
- 6 see that a yearly audit of the books is made,
- 7 transact such other business which may apply to his/her office,
- 8 instruct the Secretary to mail notices, ballots, etc. under his name,
- 9 be one of the signing authorities for banking purposes.

(D) Vice-president

The Vice-president shall:

- 1 assume and perform the duties of the President whenever the President is absent, or unable for whatever reason to fulfill the duties normally pertaining to that office.
- 2 report whether or not a quorum is present at meetings.

(E) Secretary

The Secretary shall:

- 1 keep a record of all meeting minutes, other records and general correspondence,
- 2 send and receive all correspondence pertaining to the Club,

- 3 submit any monies received with correspondence to the Treasurer,
- 4 hold custody of the Club seal.

(F) Treasurer

The Treasurer shall:

- 1 keep account of all monies handled by the Club and deposit all funds in a chartered bank and be one of the signing authorities;
- 2 pay all Club bills by cheque, except as provided for in petty cash;
- 3 maintain a petty cash account of up to one hundred (\$100.00) dollars for payment of minor expenses;
- 4 provide a statement of the Club's financial position at all regular meetings, or more often if required by the President;
- 5 maintain a list of all Club properties;
- 6 maintain a list of current members and their addresses;
- 7 prepare an annual operating budget;
- 8 keep a record of treasurer's reports.

G) Assistants

The Executive may appoint chairpersons and directors as required, for carrying out their duties. However, this will not relieve them of their responsibilities. Such appointments and their duties must be approved by the Executive and noted in the Minutes of Executive meetings.

(H) Auditor

One auditor is to be appointed by the Executive to audit the financial records annually. The appointee need not be a member of the Club. The audit shall be made for presentation at the general meeting as per the Audit Guidelines within three months following the year end.

(I) Vacancies

Vacancies of elected officers shall be filled by election at the next regular meeting after the vacancy occurs.

(J) Obligations

All officers and committee chairpersons shall, upon taking office, agree to perform their duties to the best of their abilities, and to uphold the Constitution of the Club.

ARTICLE V Management

(A) Fiscal Year

The Fiscal Year shall run from January 1 to December 31.

(B) Field and other assessments

The Club may from time to time levy assessments for the purpose of carrying out the objectives of the Club, and the Club may also exempt certain or some members from payment of these assessments by reason of age, residence, etc.

(C) Liability

All persons or corporations extending credit to, contracting with, or having any claim against the W.R.C.C. for payment of such contract or claim, or for the payment of any debt, damage, judgment or decree, or any other monies that may otherwise become due and payable to them from the W.R.C.C. shall seek payment from the W.R.C.C.

No member of the Club shall incur any debts or enter into any contracts other than by explicit instruction to do so by the Club.

(D) Access to the Constitution

A copy of the W.R.C.C. Constitution shall be available to all members upon request.

(E) Constitutional Amendments

The procedure is as follows:

- 1 Notice of Motion to be given at a regular meeting or by twenty-one days written notice to the whole membership.

- 2 Motion to be made at the next regular meeting.

- 3 Voting to be by ballot or show of hands, conducted at the meeting at which the motion is made. A two-thirds majority vote is required to carry the motion, based on the number present at the meeting.

Revised Constitution adopted at a regular meeting of the W.R.C.C., October 20, 2013.